

Groton Village Board of Trustees Meeting

Monday, May 16, 2022

7:00pm

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Mayor Neville welcomed everyone to the meeting.

Board Members

Trustee Conger
Trustee Morey
Trustee Walpole
Mayor Neville
Trustee Holl

Others in attendance:

Nancy Niswender - Clerk
Chad Shurtleff - DPW Suprv.
Steve Teeter - Elec Suprv.
Lt. Troy Boice
Eric DeForrest - Fire Chief
Lee Shurtleff

Marilyn Brady
Lela Bones
David Herrick

Trustee Conger made a motion to approve the minutes of the Board Meeting Minutes, seconded by Trustee Walpole, carried.

Audit of claims and approval thereof.

Trustee Morey made a motion to approve the claims presented for review and to adjust the budget as follows:

General Fund

A1990.4	Contingency	800.00		A1990.4	Comtingency	1,130.00	
A1620.42	Bldgs - heating P&F		800.00	A1325.4	Treasurer Cont.		80.00
				A1410.4	Clerk Treas Cont		115.00
A9060.8	EE Grooup Medical	31.00		A1440.4	Engineer		935.00
A9089.8	EE Benefits		31.00				

Water Fund

F8340.1	T&D PS	1,500.00		F1990.4	Contingency	1,195.00	
F8330.1	Treatment PS		1,500.00	F8310.4	Water Admin		130.00
				F8330.4	Water Treatent		950.00
F1990.4	Contingency	1,413.35		F9060.8	Water Trans. Equip		115.00
F8310.4	Admin. Contr.		600.00				
F8330.4	Treatment Contr.		700.00				
F8340.2	Transmission Contr.		113.35				

Sewer Fund

G8120.1	Sewer Lines PS	50.00		G4089	Fed Aid- ARPA	24,000.00	
G8130.1	Treatment PS		50.00	G8130.4	Treatment Plant Cont		24,000.00
G1990.4	Contingency	1,000.00		G8120.4	Sewer Lines	70.00	
G8130.4	Treatment Contr.		1,000.00	G8110.4	Sewer Admin		70.00
G9040.8	Comp Ins	145.00					
G9060.8	Group Med		145.00				

The claims paid are covered by the following lists of abstracts of audited vouchers:

Abstract #12

GENERAL	169,790.19
WATER	22,881.57
SEWER	15,306.17
ELECTRIC	100,957.16
JOINT REC	1,104.40

Seconded by Trustee Holl , all in favor, carried.

Monthly Department Reports:

Electric Department:

Supervisor Teeter reviewed his report submitted (attached to the minutes)

- May 6th Jack & Carson participated in UDig training.
- Carson finished his 1st week of his 1st year of training.
- Jack starts his 2nd week of his 2nd year of training next week.
- Difficulty getting electric supplies - many weeks out to receive. Using what we can to get things up and running for Ross Field.

Department of Public Works

Supervisor Shurtleff reviewed his report submitted (attached to the minutes)

- Used a little different mixture of sand and salt on the winter roads. The roads look better with the new mix.
- Pool paint again on back order. Unsure if it will arrive in time.
- Rich Houghtling started last week.

Waste Water Treatment Plant

Trustee Walpole Reported:

- Checked in with Alvin - he has been doing general maintenance, mowing, trimming.
- 2 motor on actuator replaced and 2 backups in stock
- Having issues with the press and hauler not showing up as scheduled. Using a lot of polymer and still not taking care of the problem.
- Chad will contact CT Male to see if they have any ideas on haulers.

Police Department

Lt. Troy Boice Reported

- At range today - training will be complete tomorrow
- 3 resignations - Kevin Forney, Don Lyke, Eric Merlin
- CPR and Narcan Training today

Fire Department

Chief Eric DeForrest reported:

YTD

Ambulance Calls 309

Fire Calls 82

- Staying busy - frequent calls
- Toured C&D assembly to see emergency concerns.
- Parade invites coming in - McLean, Newfield, Locke
- Radio upgrade - Motorola upgraded the software

Code Enforcement

Officer Whittaker reviewed his report submitted (attached to the minutes)

Joint Recreation

Trustee Conger reported:

- Trustee Conger reported the Joint Recreation Report from Jennifer Jones (attached to these minutes)

Groton Youth Commission

Trustee Conger reported:

- Trustee Conger reported the GYS April Report from Nick Wager (attached to these minutes)

Action Items

- Trustee Morey made a motion to adopt the Resolution authorizing the Mayor to sign the 2022 Tax Warrant for \$920,386.40 with water relevies of \$21,446.02 sewer relevies of \$17,431.98 and unpaid charges of \$45.00, seconded by Trustee Holl, all in favor, carried.
- Trustee Morey made a motion for approval of Groton Fire (\$142,500) and Ambulance (\$147,500) Service Contracts, seconded by Trustee Holl, all in favor, carried.
- Trustee Conger made a motion to approve Groton Fire Department Fireworks Permit, seconded by Trustee Walpole, all in favor, carried.
- Mayor to Appointed Summer, Seasonal and Temporary Staff Positions as provided on listing.
- Trustee Holl made a motion to have the Board authorize the Mayor sign the 2022 Tompkins County Spring CC Grant contract of \$1,500 for Groton Old Home Days, seconded by Trustee Morey, all in favor, carried.
- Trustee Conger made a motion to have the Board authorize the Administrator sign the 2022 United Way Summers of Service Grant contract of \$1,600 for a summer intern, seconded by Trustee Morey, all in favor, carried.
- Fire Department Applications reviewed:
Nathan Forehand - Hooks
Matthew Huller - Conger
Kevin Griffin - Hook member approval upon receipt of application.
Trustee Conger made a motion to approve the Fire Department applications, seconded by Trustee Holl, all in favor, carried.

Presentation & Discussion Items

- Discussion with Marilyn Brady on Community Garden. A group would like to prepare the garden this year for planting next year. She has researched the reasons it was abandoned and would like to get it going again. They would like to suppress the weeds this year. This will require a lot of support and supervision. The library has started a club and hopefully they can help with the project. They will look at finding help to manage. The Board is interested in the seeing the plan and agree to have them get it going.
- Lela Bones - Community Wide Garage Sale Discussion
Spoke with Christine about a sale in 2019. We can share what we had done with this and are ok if Lela would like to manage one this year.
- Discussion with David Herrick from TG Miller on Rick Uhl Project.

David reviewed items that were of concern that would need to be addressed in the building of the project. It was discussed that Rick would be required to follow the specifications listed in the letter/report which was emailed to him on Friday, May 13, 2022.

8:14pm Trustee Conger made a motion to go into Executive Session to discuss a specific employee and property, seconded by Trustee Holl, carried.

8:20pm Trustee Conger made a motion to return from executive session, seconded by Trustee Holl , carried.

8:30pm Trustee Conger made a motion to adjourn.

Respectfully submitted,

Nancy Niswender
Village Clerk-Treasurer/Administrator